

Expression of Interest

Appointment of Developer

For

Organising

FOOD STREET @ 'World Food India 2017'

at

Vigyan Bhawan back lawns

(3-5 November 2017)

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1.0 Background and Objective:

“World Food India 2017” is a mega event which is aimed to attract investments including Foreign Direct Investment under ‘Make In India initiative’. The three-day event organized by Ministry of Food Processing Industries would have conferences, seminars, B2B, B2G, G2G sessions along with exhibitions and food courts etc. There would be special focus on signing of MOUs and ensuring implementation and grounding of the projects.

As part of this mega event and to give a glimpse of Indian food processing industry and a taste of its rich cuisine and culinary, a 3-day “Food Street” festival is being planned alongside “World Food India 2017”. Considering the scale of this project, it is proposed to hire a professional Developer to organize “Food Street” on a turnkey basis.

The project involves conceptualization, development, erection and installation of infrastructure for “FOOD STREET” with all necessary equipment’s and manpower, for setting up, operating, dismantling, transportation, restoration on a turnkey basis.

1.1 Disclaimer

This EXPRESSION OF INTEREST is issued by CII in the capacity of Event Partner on behalf of the MOFPI.

This EXPRESSION OF INTEREST is neither an agreement, nor an offer or invitation to perform work of any kind to any party. The purpose of this EXPRESSION OF INTEREST is to provide interested parties with information to assist the preparation of their Proposal and Quote.

Whilst the information in this EXPRESSION OF INTEREST has been prepared in good faith, it is not and does not purport to be comprehensive or to have been independently verified. Neither CII, nor any of its officers or employees, nor any of their advisers nor consultants accept any liability or responsibility for the accuracy, reasonableness or completeness of, or for any errors, omissions or misstatements, negligent or otherwise, relating to the proposed Project, or makes any representation or warranty, express or implied, with respect to the information contained in this EXPRESSION OF INTEREST or on which this EXPRESSION OF INTEREST is based or with respect to any written or oral information made or to be made available to any of the recipients or their professional advisers and, so far as permitted by law and except in the case of fraudulent

misrepresentation by the party concerned, and liability therefore is hereby expressly disclaimed.

The information contained in this EXPRESSION OF INTEREST is selective and is subject to updating, expansion, revision and amendment at the sole discretion of CII. It does not, and does not purport to, contain all the information that a recipient may require for the purposes for deciding for participation in this process. Neither CII nor any of its officers, employees nor any of its advisors nor consultants undertakes to provide any Party with access to any additional information or to update the information in this EXPRESSION OF INTEREST or to correct any inaccuracies therein which may become apparent. Each Party must conduct its own analysis of the information contained in this EXPRESSION OF INTEREST, to correct any inaccuracies therein and is advised to carry out its own investigation into the proposed Project, the regulatory regime which applies thereto and by and all matters pertinent to the Project and to seek its own professional advice on the legal, financial, regulatory and taxation consequences of entering any agreement or arrangement relating to the Project.

This EXPRESSION OF INTEREST includes certain statements, estimates, projections, targets and forecasts with respect to the Project. Such statements estimates, projections, targets and forecasts reflect various assumptions made by the management, officers and employees of CII, which assumptions (and the base information on which they are made) may or may not prove to be correct. No representation or warranty is given as to the reasonableness of forecasts or the assumptions on which they may be based & nothing in this EXPRESSION OF INTEREST is, or should be relied on as, a promise, representation or warranty.

2. Definitions and Statutory Timelines

2.1 Key Definitions

Bidder/ Developer	Refers to an organization having capacity of executing similar Project.
Application	Submission of detailed designs and quotes in response to the EXPRESSION OF INTEREST document
Financial Year	The 12-month period Commencing from the 1st day of April of any year and ending on the 31st day of March of the following year.
CII	Confederation of Indian Industry, having its registered office at The Mantosh Sondhi Centre, 23 Institutional Area, Lodi Road, New Delhi – 110003.
Project	Appointment of Developer to conceptualize, develop organize and execute “FOOD STREET” on a turnkey basis.
Service Agreement	Agreement that shall be signed between CII and the Project Developer for Food Street (End to end)
Food Street Developer	The successful Bidder selected by CII for implementing the Project
Working Day	All weekdays except national holidays.

Evaluating Committee	A sub-committee of Procurement Committee formed to consider all aspects related to vendor invitations and evaluations
Procurement Committee	Committee of CII to consider all aspects related to procurement and providing necessary approvals

2.2 Key Timelines

Item	Date	Time
Uploading of Expression of Interest (EOI) on CII Website and its notification in leading newspaper	22.07.2017	12:00 Noon
Queries on EOI, if any, should be sent in writing to ashish.berawal@cii.in and swati.thakre@cii.in	27.07.2017	04:00 pm
Open House Meeting to explain the concept, deliverables, quality standards and any queries. All interested parties may confirm their participation through email to ashish.berawal@cii.in and suman.saha@cii.in .	01.08.2017	11:30 am
Uploading of revised EOI/Corrigendum if any	03.08.2017	11:00 am
<p>Date of Submission of Quotes</p> <p>All quotes and Designs (in hard copy & USB) should be submitted in sealed Envelope addressed to at the address mentioned below:</p> <p>To Procurement Committee Chairman (WFI)</p> <p>Confederation Of Indian Industry, Mantosh Sondhi Centre, 23 Institutional Area, Lodi Road, New Delhi – 110003,</p> <p>and collect the receiving copy with date and time from the Reception.</p> <p><i>(The box will be removed after given time and no extension of time will be permitted)</i></p>	29.08.2017	03:00 pm

Opening of Technical Bids Presentation before the committee by shortlisted bidders	30.08.2017	11:00am – 03:00pm
Opening of Financial Bid	01.09.2017	1100 am
Date of Announcement of the Award	01.09.2017	04:00 pm

3.0 Instruction to Bidders - Brief Outline of Process

- I. CII will float the document “Expression of Interest” through various modes of communication including newspaper advertisement and a notice on CII Website.
- II. Bidders are requested to attend the briefing and thereafter submit detailed designs and quotes (in hard copy & USB) in accordance with the process defined in this EXPRESSION OF INTEREST (EOI) document.
- III. Agencies who have met the qualification criteria would need to submit designs in digital form. Bidders may submit alternate technologies for the Project. CII shall, at its discretion, evaluate alternate technologies.
- IV. Hard copy & USB of the designs and quotes need to be sent at CII office on 29th August 2017 latest by 1500 hrs. **No Quotation will be accepted after 1500 hrs.**
- V. Bidders are also required to submit Earnest Money Deposit (EMD) of 5 lacs (only) BY DEMAND DRAFT in favour of **Confederation of Indian Industry, New Delhi.**
- VI. The Bidders are expected to examine the EXPRESSION OF INTEREST document in detail, and to carry out such studies as may be required to submit their Applications.
- VII. Scores will be awarded as per format developed by CII wherein it will compute the points of the highest technical score and the lowest financial quote and award points based on percentage in a ratio of 75 (technical):25 (financial) to arrive at the best Techno-commercial score.
- VIII. Bidder scoring the maximum will be selected and awarded the job as Project Developer.
- IX. CII then based on selected technology / design and presentation will provide the final requirements to the Bidder.
- X. Technical Presentations will be opened on 30 August 2017 and a panel of senior CII officials will evaluate and award the scores to the same. Minimum qualifying marks in Technical presentation will be 50 out of 100.
- XI. Financial bids of only those bidders who qualify in Technical round will be considered for review on 01 September 2017.

- XII. Separate sealed covers for Technical and Financial proposals to be used which should be put in one sealed Master Envelope for the purpose of submission of proposals

4. Scope of Work:

- The project involves conceptualization, development, erection and installation of infrastructure for “FOOD STREET” with all necessary equipment’s and manpower, for setting up, dismantling, transportation, installation on a turnkey basis.
- End-to-End delivery of Food street. (all elements from conceptualization to event management).
- Procuring all the required and necessary permissions for smooth conduct of the event.
- Tie ups with relevant partners to solicit their participation in Food street.
- Designing, Developing, Printing & Placement of collaterals such as standees, banners, hoardings, etc.
- Complete logistics arrangements of the event including conservancy, garbage disposal, dismantling, safety and security, CCTV at all gates and perimeter with recording, All licensing.
- Adhering to FSSAI Food Safety & Hygiene norms.
- Infrastructure set up should be fire resistant and adhering to all fire safety norms
- Co-ordination with Central / State agencies for successful conduct of the event.

- The Scope should be inclusive however not limited to following

S. No.	PARTICULARS	SPECIFICS	Quantity	Unit	Days
1	AC Aluminium Hangar	Agency to propose	4000	Sqm	Not Applicable
2	Platform inside the hangar area	Agency to propose	4000	Sqm	Not Applicable
3	Carpeting	Needle punch	4000	Sqm	Not Applicable
4	Water	Bidder to make own arrangements for water supply		LS	Not Applicable
5	General Lighting	Bidder to make own arrangements for power supply with back-up		LS	Not Applicable
6	Barricading	Mojo / Steel	8000	Runnig Feet	Not Applicable
7	Arch Gates		4	No.(s)	Not Applicable
8	Directional signages / Hoardings	In & around the venue	6000	Sq Feet	Not Applicable
9	Hangar branding	Facade around visible hanger	50000	Sq Feet	Not Applicable
10	Sound Systems	for hangar area		LS	Not Applicable
11	Light Equipment	for hangar area		LS	Not Applicable
12	LED Wall	4mm or better	864	Sq Feet	Not Applicable
13	Video Equipment / Recording	for hangar area		LS	Not Applicable
14	Trussing			LS	Not Applicable
15	Power Supply through gensets	Agency to provide plan with adequate wiring, bus boxes, distribution, diesel supply		LS	Not Applicable
16	Plasma - 50 inch	As per design inclusive of wall mount stand, including required software and hardware	10	No.(s)	Not Applicable
17	3d cutouts at the Entry	3D MDF cutout	1920	Sq Feet	Not Applicable
18	Additional Flooring / Platforming	Flex on top	200	Sq Mtr	Not Applicable
19	Lounge	for the entire duration of the event		LS	Not Applicable
20	12 Thematic zones of 40-100 sqmeter each example Indian Cuisines , Regional Cuisines , Ancient Grains of India , International Cuisine with Indian ingredients, Fusion Cuisine etc	Complete Fabrication - As per design	12	No.(s)	Not Applicable
21	Food Provision with seated theme area	Per day 0900 -1800 hrs	1000	Plates	3
22	Identify, reach out and ensure participation of appropriate profile of visitors	Expat Community/Food Critics/Socially renowned people/high network individuals/celebrities from different walks of life		LS	Not Applicable
23	Participation of Celebrity Chefs / Michelin Star Chef /Renowned Chefs	To provide suggested names		LS	Not Applicable
24	Arrangements of experiential Activities and events	for the entire duration of the event		LS	Not Applicable
25	Air tickets / Transportation / Accomodation for Chefs / Food Critic /Travel writers			LS	Not Applicable
26	Kitchen and Kitchen Equipments	for the entire duration of the event		LS	Not Applicable
27	Refrigeration Equipments	for the entire duration of the event		LS	Not Applicable
28	Mineral Water bottles	500 ml bottles	3000	No.(s)	3
29	Host & Hostess	With required attire as per theme	50	No.(s)	3
30	Security personnel & devices	DFMD & HHMD		LS	Not Applicable
31	Live Acts	Agency to provide concept & suggestion	2	No.(s)	3
32	Licences and Permissions	for the entire duration of the event		LS	Not Applicable
33	Conservancy and Horticulture	Agency to provide plan		LS	Not Applicable
34	CCTV	HD cameras with recording, control room and manpower	50	No.(s)	3
35	Queue Managers	for the entire duration of the event		LS	Not Applicable
36	Bring on board Reputed Hotel Chains/ Renowned Restaurants/ Speciality Restaurants/Food Processing companies/Package Food companies of high repute	Agency to provide plan		LS	Not Applicable
37	Bring on board Food Curators/ Food Expert of high repute for curating the program	Agency to provide plan		LS	Not Applicable
38	Theme Dinner for 250 persons	Agency to provide plan	250	No.(s)	3
39	Toilets	Two set of toilets each having male / female / disabled facilities of high standards		LS	Not Applicable
40	Registration counters	As per requirement		LS	Not Applicable
41	Fire Safety personnel & equipment	Agency to provide plan		LS	Not Applicable

5.0 Qualification Criterion: Eligibility Documents & Scoring

5.1 A the Agency to Provide the documents for each point

S/no.	DESCRIPTION	Marks
1.	<p>Financial Capability</p> <p>The bidder should have a minimum total turnover of 20 crores in last 3 financial years. i.e., 2016-2017, 2015-2016 & 2014-2015</p> <p>Above 40 crores – 20 marks 20-40 crores – 10 marks</p> <p>-Documentary evidences/ work orders along with CA certificate to be provided for all 3 years)</p> <p>Agency will be disqualified if the above criteria is not met</p>	20
2	<p>The bidder should have a minimum Net worth of Rs. 5 crores as on 31st March 2017</p> <p>Above 7.5 crores – 10 marks 5-7.5 crores – 5 marks</p> <p>(Bidder to provide CA certificate clearly stating net worth). In case audited Financials of 2017 are not available as on date, CA Certificate on audited Financials of 2016 will be considered.</p> <p>Agency will be disqualified if the minimum criteria is not met</p>	10
3	<p>Should have designed, conceived and executed at least 3 major projects in India or abroad of a minimum turnover of Rs 2 crores each for State Governments or Ministries/PSUs/Departments of the Central Government or in coordination with industry bodies like CII over the past 7 years</p> <p>(Necessary work completion certificates / work orders to be submitted)</p> <p>Agency will not be disqualified if the above criteria is not met however no marks will be given in this category</p> <p>3-5 Projects 5 Marks</p>	10

	More than 5 Projects 10 Marks	
4.	<p>The bidder should have qualified, experienced and skilled manpower dedicated to this project (Manager, Supervisor, Architects, engineers, Graphic designers) staff agency propose to deploy for Meetings, discussions and onsite.</p> <p>Agency to provide profile and experience of manpower, with a declaration that same or equal no of staff will be deployed exclusively for the project. Please do not include contact staff/Labors on daily wage in this list.</p> <p>CVs of such manpower to be deployed to be shared</p>	10
5	<p>Presentation</p> <p>Methodology and complete plan including conceptualization logistics plan, branding & venue décor.</p>	35
6	<p>Uniqueness of Concept and Design and ability to create a world-class look and feel and finish with demonstrable out-of-the-box thinking</p>	15

5.1B PART 1 - Submission

1. Earnest Money Deposit of Rs. 5 lacs
2. Covering letter confirming the submission of bid
3. Details of the Bidder. The Bidder has to declare the Company profile such as partnership/proprietorship/Memorandum & article of Association of the company, etc.
The documents to be submitted should also include the following:
 - a. Certified copy of Income tax returns for last three years.
 - b. Self-attested copy of Certificate of Incorporation.
 - c. Self-attested copy of the Service Tax Number. / GST registration
 - d. Self-attested copy of Service tax return for last one year.
 - e. Self-attested copy of PAN card.
 - f. CA certificate certifying the turnover
 - g. CA certificate certifying the Net Worth off the company
 - h. Power of Attorney authorizing the signatory of the Proposal to commit the Bidder;
4. Technical Proposal comprising
 - a. Technical Capacity of the Bidder including documents certifying eligibility of past work
 - b. Technical Presentation as guidelines.
 - c. Curriculum Vitae of Key Personnel's
 - d. Composition of the Team & Tasks of Team Members
5. Undertaking that the bidder is not blacklisted by any Central Govt / State Govt / PSU /Autonomous body

6. All Bidders to Submit duly signed and stamped copy of Annexure 1 as acceptance.

Note: the decision by CII procurement committee will be final in this regard and CII will not be liable to do any comparison in consultation with the Bidder

All documents submitted should be sequentially numbered and indexed with sequential reference to the criteria mentioned above.

5.2 The Agency will be selected in the following manner:

75 marks for technical presentation and documents will be calculated for eligible applicants only and carried forward for final scoring. Application found not eligible will not be considered for this event.

6.0 PART II - Submission: Financial Quote

Financial Proposal in the format as set out in Appendix I.

6.1

Quantities wherever mentioned in the Financial Quote are based on assumptions

as on date. The same may vary at the time of actual execution. Only

actual quantities used on site would be considered for billing purposes.

6.2 Inclusions:

Rates quoted above should be all included turn key rate for the finished product or service as per your designs and presentations inclusive of / manpower cost /accommodation and **all applicable taxes**, food cost of manpower deployed, insurance cost of manpower and equipment in finished usable and clean condition. Only the Quotations of applicants whose Credentials have been successfully evaluated for technical Quotations will be Considered

6.3 Right to Price Discovery Negotiation

CII upon finding any unit price high in comparison will have the right to do price discovery of such items and negotiate further on the quoted price

6.4 Proposal submission Procedure

The Bidder shall seal the Part I Submission and the Part II Submission separately in two envelopes, duly marking the envelopes as “PART I SUBMISSION” and “PART II SUBMISSION”. These envelopes shall then be sealed in a single outer envelope.

- The Bidder shall prepare (1) one original and (1) duplicate copy of the Part I Submission of the Proposal, clearly marked “ORIGINAL” and “DUPLICATE” respectively. In the event of any discrepancy between the original and the duplicate, the original shall prevail.
- The Proposal, both the original and the duplicate shall be typed or written in indelible ink and each page shall be numbered and signed by an authorised signatory of the Bidder. All the alterations, omissions, additions, or any other amendments made to the Proposal shall also be signed by the person(s) signing the Proposal

Sealing and Marking of Proposal

- The Bidder shall seal the original and duplicate of the Proposal in separate envelopes,

duly marking the envelopes as “ORIGINAL” and “DUPLICATE”. The envelopes shall then be sealed in a single outer envelope.

- Each of the envelopes, both outer and inner, must be super scribed with the following information:
 - Name and Address of Bidder
 - Contact person and phone numbers
 - "Appointment of Project Developer for Food Street""

All envelopes shall be addressed to:

To Procurement Committee Chairman (WFI)

Confederation Of Indian Industry, Mantosh Sondhi Centre, 23 Institutional Area, Lodi Road, New Delhi – 110003.

- If the envelope is not sealed and marked as instructed above, CII assumes no responsibility for the misplacement or premature opening of the contents of the Proposal submitted and such Proposal, may, at the sole discretion of CII, be rejected.
- The Bidder is expected to examine carefully the contents of all the documents provided. Failure to comply with the requirements of EOI DOCUMENT shall be at the Bidder's own risk.
- It shall be deemed that prior to the submission of the Proposal, the Bidder has:
 - Made a complete and careful examination of terms and conditions/ requirements, and other information as set forth in this Tender Document;
 - Received all such relevant information as it has requested from CII;
 - Made a complete and careful examination of the various aspects of the Project; and
 - Made a detailed site visit of both the proposed area's and familiar
- CII shall not be liable for any mistake or error or neglect by the Bidder in respect of the above

6.5 Venue Details : Back Lawns of Vigyan Bhawan .

7.1.0 Evaluation of Proposals and Selection Process

7.1.1. Proposals of Bidders who have not submitted EMD will not be considered any further.

For Bidders who have satisfactorily submitted EMD, the Technical Proposals will, in the first instance, be examined to ascertain fulfilment of eligibility criteria and submission of required documents. Agencies that fulfil the eligibility criteria and have submitted all required documents in their Technical Proposal /presentations / designs will be evaluated.

7.1.2. The Technical Proposal will carry weightage of **75%** and be evaluated by the Committee.

7.1.3. Financial Quotes of the shortlisted agencies will be opened at the schedule time and Agencies may choose to be present during the opening of the financial quotes.

7.1. 4. Selection of the Project Developer will be based on the aggregate of the Technical and Financial Evaluation.

7.1.5. From the time the EOI is rolled out to the time the contract is awarded, if any Project Developer wishes to contact the **CII** on any matter related to its proposal, it should do so **only** in writing.

7.1.6 Any effort by the Project Developer to influence the decision in the proposal evaluation or contract award decisions will directly result in rejection of the proposal of the Project Developer.

7.1.7 The selection done by the CII evaluating committee will be final and selected Bidder will be intimated to sign the service agreement with CII.

7.2 Final Selection

The selection of the Project developer will be done based on cost-cum-quality formula of marks obtained for Technical presentation and Financial Quotations.

- The responsive Proposals shall be evaluated as per the criteria set out in Section 5.1A
- Quality and Cost Based Selection method shall be adopted for selection of Project Developer for the assignment. **The Bidder obtaining the highest Composite Score would be declared as the Preferred Bidder.**
- In case there are two or more Bidders obtaining the highest Composite Score, CII may in such case call all such Bidders for negotiations, request for proposal and select the Preferred Bidder on the outcome of the negotiations. The selection in such cases shall be at the sole discretion of CII
- CII reserves the right to reject any Proposal, if:

- At any time, a material misrepresentation is made or discovered; The Bidder does not respond promptly and diligently to requests for supplemental information required for the evaluation of the Proposal.

8.0 Schedule of Payments

The Bidder who successfully qualify, and are selected to work on the project would be paid in a graded format.

- **First Instalment:** 10% of estimated contract value within 15 days of Award of the Contract against providing a performance Bank Guarantee (or) corporate guarantee for 10% of estimated contract value.
- **Second Instalment:** 20% of estimated Contract value on start of site preparation.
- **Third Instalment:** 20% of estimated Contract value before start of the event (on or before 1st November 2017) and on completion of all Site preparation work. All required compliances to be met by the Agency towards obtaining NOC for Electrical / structural platforms/ fire and same will be required to process the payment along with clean usable handover of all hired items
- **Final Instalment:** 50% after functional & satisfactory completion as per the timeline of the project in all aspects, after necessary inspection along with submission of the final invoice. All onsite, duly signed and acknowledged (measurement and quantity) will be required to process the final payment.

ALL the above payments will be linked with the inflow of Funds from MOFPI against the demand raised by the Agency and payments will be released after receipt of funds from MOFPI.

9.0 Project Timelines:

The onsite duly completed structure should be ready as follows:

Construction of Hangars and platform for Food Street – 25th October 2017 1200 hrs.

Complete delivery of Scope of Work in all aspects: 1st November 2017 1500 hrs.

10.0 Right to Modify Design

CII shall have the right to modify the design proposed on mutually agreed terms and conditions before the start of work.

11.0 Right to Accept and Reject any or all Application(s)

a) Notwithstanding anything contained in this EXPRESSION OF INTEREST, CII reserves the right to accept or reject any Application and to cancel or withdraw the EXPRESSION OF INTEREST process and reject all

Applications, at any time without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reasons.

b) CII reserves the right to reject any Application, if at any time a material misrepresentation is made or uncovered. This would lead to the disqualification of the Application.

12.0 Disputes

If a dispute of any kind whatsoever arises between CII and the Project Developer in connection with or arising out of the QUOTATION or the execution of the Project, whether during the execution of the Project or after its completion and whether before or after repudiation or termination of the Service Agreement, including any dispute as to any decision, opinion, consent, expression of satisfaction, approval, determination of value, action or instruction of CII, the matter in dispute shall be referred in writing to the Procurement Committee Chairman

13.0 Use of project Documents and Information

Bidder and their personnel shall not either during the term or within two (2) years after the expiration of this Work Order, without prior written consent from CII, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the CII in connection therewith, to any person other than a person employed by the developer in the performance of the Contract.

All project related documents issued by CII, other than the Contract itself, shall remain the property of the CII and shall be returned (in all copies) to the CII on completion of the developer's work under the Contract.

Copyright of all the project documents lies with CII and developer cannot exercise any rights on the documents. No information should be made public either directly or indirectly nor allowed to be accessed by an unauthorized person.

In any circumstances, for any breach of conditions on developer's behalf, Bidder will be fully responsible for the same and if required, CII may levy penalty for the same and / or any legal or administrative action taken against the developer.

14.0 Maintenance of facility

Bidder who qualifies shall be responsible for storage and safety of all material that is procured, manufactured or fabricated in the interim period of award of the contract and during set up at the venue.

15.0 Completeness of Work:

All sundry fittings, assemblies, accessories, hardware items, foundation bolts, termination lugs for electrical connections as required, and all other sundry items which are useful and necessary for proper assembly and efficient working of the various components of the work shall be deemed to have been included in the Quotation, whether such items are specifically mentioned in this documents or not.

16.0 Tools for Handling and Erection:

All tools and tackles required for handling of equipment's and materials at site of work as well as for their assembly and erection and necessary test instruments shall be the responsibility of the Bidder.

17.0 Provision of Water

Water shall be arranged by the Project Developer

18.0 Site Availability

Site will be provided free of encumbrances by MOFPI&CII to the Applicant. Applicant must note that all works to be carried out following the State government norms, CII will take all necessary consent and permissions for the same.

- Water will not be provided by CPWD.
- Digging of lawns will not be permitted.
- Commercial activity of any sort will not be permitted
- The Project Developer will ensure that the ground is restored to its original state after use.
- No damage shall be caused to the existing green area, trees and shrubs planted in the area. If any damage is caused project developer has to restore the area.
- Road and footpath should not be damaged. If any damage has come to the notice of the department the penalty will be charged to the project developer.

19.0 Security

The Bidder shall be responsible for watch and ward of the Structures and Equipment and other infrastructure, safety of all fittings and fixtures

The Bidder would also solely be responsible for all his staff, whether permanent or temporary, and ensure their safety and security. CII will not be, under any circumstances, responsible for this.

20.0 Termination

CII may terminate the Contract of the Project Developer in case of the occurrence of any of the events specified below:

- If the Project Developer becomes insolvent or goes into compulsory liquidation.
- If the Project Developer, in the judgment of CII, has engaged in corrupt or fraudulent practices in competing for or in executing this Contract.
- If the Project Developer submits to CII a false statement which has a material effect on the rights, obligations or interests of CII
- If the Project Developer places itself in position of conflict of interest or fails to disclose promptly any conflict of interest to CII

- If the Project Developer fails to provide the quality services as envisaged under this Contract. Reasons for the same would be recorded in writing.
- In such an occurrence CII shall give a written advance notice before terminating the Contract of Project Developer.
- If the Project Developer does not remedy a failure in the performance of their obligations under the Work Order
- If as the result of Force Majeure, Project Developer is unable to perform a material portion of the Services agreed
- If the Project Developer fails to comply with any final decision reached as a result of arbitration proceedings pursuant to relevant clause hereof.

In-case the event is called off for any unforeseen reason, actual expenses incurred by the Bidders till then will be mutually agreed and reimbursed. No other payment will be made.

21.0 Force Majeure

Neither party will be liable in respect of failure to fulfil its obligations, if the said failure is entirely due to Acts of God, Governmental restrictions or instructions, natural calamities or catastrophe, epidemics or disturbances in the country. Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or by or of such Party's agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected both to take into account at the time of being assigned the work, and avoid or overcome with utmost persistent effort in the carrying out of its obligations hereunder. Force Majeure shall not include insufficiency of funds or manpower or inability to make any payment required for execution of services under this Contract.

A Party affected by an event of Force Majeure shall immediately notify the other Party of such event, providing sufficient and satisfactory evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible.

22.0 Arbitration

Hon'ble High Court of Delhi will have the jurisdiction. Venue of arbitration will be New Delhi and will be governed by provisions of the Indian Arbitration & Reconciliation Act.

23.0 Jurisdiction

The contract shall be governed by laws of India and all Government rules on purchase matter issued from time to time and in force for the time being are applicable to the contract.

24.0 Professional Liability Insurance

Project Developer will maintain at its expense, Professional Liability Insurance including coverage for errors and omissions caused by the Developer's negligence, breach in the performance of its duties under the Work Order from an Insurance Company permitted to offer such policies in India for a period of one year beyond completion of services commencing from the effective Date, for an amount not exceeding the total value of work order made or expected to be made to the Project Developer.

25.0 Conflict of Interest:

Prohibition of Conflicting Activities: Neither the Project Developer nor their personnel nor sub-consultants (if any) shall engage directly or indirectly in any of the following activities:

- a) During the term of this Work Order any business or professional activities which would conflict with the activities assigned to them under this Work Order, and
- b) After the termination of this Work Order, such other activities as may be specified.

Appendix A

Covering Letter

(On the Letterhead of the Bidder)

Date:

To:

Ref: Appointment of Developer for FOOD STREET 2017

Dear Sir,

Being duly authorised to represent and act on behalf of (hereinafter referred to as “the Bidder”), and having reviewed and fully understood all of the Proposal requirements and information provided and collected, the undersigned hereby submits the Proposal on behalf of _____ (Name of Bidder) for the captioned Project in one (1) original and one (1) duplicate, with the details as per the requirements of the EOI DOCUMENT, for your evaluation

We also hereby agree and undertake as under:

Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our Proposal we hereby represent and confirm that our Proposal is unqualified and unconditional in all respects and we agree to the terms of the proposed Scope of Work, which forms a part of the Tender Document provided to us. We hereby certify and confirm that in the preparation and submission of our Proposal,

we have not acted in concert or in collusion with any other Bidder or other person(s) and also not done any act, deed or thing which is or could be regarded as anti- competitive.

Yours faithfully,

For and on behalf of (Name of Bidder)

Duly signed by the Authorised Signatory of the Bidder (Name,
Title and Address of the Authorised Signatory)

Appendix B

Details of Bidder

(On the Letter Head of the Bidder)

1	Name of the Work		
2	Name of the Bidder Firm		
3	Registered Office	Address (With Pin Code)	
		Telephone Nos. (With STD Code)	
		Fax Nos. (With STD Code)	
		E-mail ID	
		Website	
4	GST Registration (Copy to be Enclosed)		
5	PAN Card No (Copy to be Enclosed)		
6(a)	Name and designation of the Chief Executive of the firm		
(b)	Address		
7(a)	Name and designation of the authority that is authorized to sign the tender document		
(b)	Address		
8	EOI form amount (Details of the DD/Bankers cheque)		
9	Other Eligibility documents attached :		
(a)	Documents in evidence of Past Experience		
(i)	List of important clients		
(ii)	Proof of such association like work order copies and certificates from important past clients,		

Appendix C**POWER OF ATTORNEY**

(On Stamp paper of relevant value)

Know all men by these presents, We.....(name and address of the registered office) do hereby constitute, appoint and authorize Mr. / Ms.....(name and residential address) who is presently employed with us and holding the position of as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our Proposal for "Appointment of Project Development for FOOD STREET 2017" including signing and submission of all documents and providing information/responses to CII in all matters in connection with our Proposal for the said Assignment.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Dated this the _____ Day of _____ 2017

For _____

(Name and designation of the person(s)
signing on behalf of the Bidder)

Accepted

_____(Signature)

(Name, Title and Address of the Attorney)

Date:

Note:

- 1. To executed only if the Bidder is a Company or Partnership firm*
- 2. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the*

executant(s) and when it is so required the same should be under common seal

affixed in accordance with the required procedure. Copy of such document should be submitted along with the power of Attorney.

3. Also, wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favour of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.

Appendix D

Format for Project Data Sheet

Name of the Firm: _____

Project Name:		Country
Project Location Within Country:		Professional Staff Provided by the Firm: No. of Staff: No. of Person Months:
Nature of Client		
Start Date (Month/Year)	Completion Date(Month/Year)	Approx. Value of Services (in INR):
Name of Senior Staff Involved (Project Director, Team Leader) involved and Functions Performed:		
Description of the Project:		
Description of Actual Services provided:		

Appendix E

Technical Capacity of the Bidder:

Details of the Event:

S. No.	
Name of the Bidder	
Name of the Client	
Address of the Client	
Name and Narrative description of the project	
Type of Event	
No. of Exhibitors	
No. of Participants	
Cost (INR Crore)	

Appendix F***Guidelines for Technical Presentation***

Technical presentation in proposal should comprise following sections:

1. Understanding and coverage of scope of the work
2. Creative conceptualization of the event
3. Methodology and work plan
4. Communication and Branding designs (i.e., designs, color combinations, punch lines, innovations etc.

Appendix G***Curriculum Vitae of Key Personnel's***

The prescribed format for the CV is provided below.

1. Position in the Proposed project (describe degree of responsibility also)
2. Name of the Staff
3. Designation
4. Name and address of the firm presently employed, if any
5. Years with the firm
6. Qualifications (Technical and General)
7. Membership in professional bodies
8. Relevant Experience including on field experience
9. Employment record with other firms

The formats provided shall be signed by the proposed Key Personnel and by an authorized official of the Firm. Each page of the CVs provided shall be signed.

Appendix H

Financial Capacity of the Bidder

Bidder	2014-15	2015-16	2016-17

Name & address of Bidder's Bankers:

Instructions:

The Bidder shall attach copies of the balance sheets, financial statements and Annual Reports for 3 (three) years preceding the Proposal Due Date. The financial statements shall:

- (a) reflect the financial situation of the Bidder;
- (b) be audited by a statutory auditor;
- (c) be complete, including all notes to the financial statements; and
- (d) correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).

Appendix I***Format for Financial Proposal***

(On the letterhead of the Bidder)

Date:

***Deputy Director General
CII
New Delhi***

Re: Appointment of Project Developer for FOOD STREET 2017

Sir,

We hereby submit our Financial Proposal and our offer for services to CII for undertaking the Assignment in accordance with the Bidding Documents. We have reviewed all the terms and conditions of the Tender Document and undertake to abide by all the terms and conditions contained therein. We hereby declare that there are, and shall be no deviations from the stated terms in the Tender Document.

S. No.	PARTICULARS	SPECIFICS	Quantity	Unit	Days	Rate	Total *
1	AC Aluminium Hangar	Agency to propose	4000	Sqm	Not Applicable		
2	Platform inside the hangar area	Agency to propose	4000	Sqm	Not Applicable		
3	Carpeting	Needle punch	4000	Sqm	Not Applicable		
4	Water	Bidder to make own arrangements for water supply		LS	Not Applicable		
5	General Lighting	Bidder to make own arrangements for power supply with back-up		LS	Not Applicable		
6	Barricading	Mojo / Steel	8000	Runnig Feet	Not Applicable		
7	Arch Gates		4	No.(s)	Not Applicable		
8	Directional signages / Hoardings	In & around the venue	6000	Sq Feet	Not Applicable		
9	Hangar branding	Facade around visible hanger	50000	Sq Feet	Not Applicable		
10	Sound Systems	for hangar area		LS	Not Applicable		
11	Light Equipment	for hangar area		LS	Not Applicable		
12	LED Wall	4mm or better	864	Sq Feet	Not Applicable		
13	Video Equipment / Recording	for hangar area		LS	Not Applicable		
14	Trussing			LS	Not Applicable		
15	Power Supply through gensets	Agency to provide plan with adequate wiring, bus boxes, distribution, diesel supply		LS	Not Applicable		
16	Plasma - 50 inch	As per design inclusive of wall mount stand, including required software and hardware	10	No.(s)	Not Applicable		
17	3d cutouts at the Entry	3D MDF cutout	1920	Sq Feet	Not Applicable		
18	Additional Flooring / Platforming	Flex on top	200	Sq Mtr	Not Applicable		
19	Lounge	for the entire duration of the event		LS	Not Applicable		
20	12 Thematic zones of 40-100 sqmeter each example Indian Cuisines , Regional Cuisines , Ancient Grains of India , International Cuisine with Indian ingredients, Fusion Cuisine etc	Complete Fabrication - As per design	12	No.(s)	Not Applicable		
21	Food Provision with seated theme area	Per day 0900 -1800 hrs	1000	Plates	3		
22	Identify, reach out and ensure participation of appropriate profile of visitors	Expat Community/Food Critics/Socially renowned people/high network individuals/celebrities from different walks of life		LS	Not Applicable		
23	Participation of Celebrity Chefs / Michelin Star Chef /Renowned Chefs	To provide suggested names		LS	Not Applicable		
24	Arrangements of experiential Activities and events	for the entire duration of the event		LS	Not Applicable		
25	Air tickets / Transportation / Accomodation for Chefs / Food Critic /Travel writers			LS	Not Applicable		
26	Kitchen and Kitchen Equipments	for the entire duration of the event		LS	Not Applicable		
27	Refrigeration Equipments	for the entire duration of the event		LS	Not Applicable		
28	Mineral Water bottles	500 ml bottles	3000	No.(s)	3		
29	Host & Hostess	With required attire as per theme	50	No.(s)	3		
30	Security personnel & devices	DFMD & HHMD		LS	Not Applicable		
31	Live Acts	Agency to provide concept & suggestion	2	No.(s)	3		
32	Licences and Permissions	for the entire duration of the event		LS	Not Applicable		
33	Conservancy and Horticulture	Agency to provide plan		LS	Not Applicable		
34	CCTV	HD cameras with recording, control room and manpower	50	No.(s)	3		
35	Queue Managers	for the entire duration of the event		LS	Not Applicable		
36	Bring on board Reputed Hotel Chains/ Renowned Restaurants/ Speciality Restaurants/Food Processing companies/Package Food companies of high repute	Agency to provide plan		LS	Not Applicable		
37	Bring on board Food Curators/ Food Expert of high repute for curating the program	Agency to provide plan		LS	Not Applicable		
38	Theme Dinner for 250 persons	Agency to provide plan	250	No.(s)	3		
39	Toilets	Two set of toilets each having male / female / disabled facilities of high standards		LS	Not Applicable		
40	Registration counters	As per requirement		LS	Not Applicable		
41	Fire Safety personnel & equipment	Agency to provide plan		LS	Not Applicable		
42	Miscellaneous	Estimated		LS	Not Applicable		
GRAND TOTAL							

* Costs inclusive of all applicable taxes

Our Financial Proposal for Assignment is for the sum of Rs..... (Amount in words and figure) for providing turnkey solutions for concept, curation, execution, design, Light and sound, gensets and other all necessary arrangements for FOOD STREET 2017. This amount is excluding applicable taxes and inclusive of all other out of pocket expenses.

Rates quoted above should be all included turn key rate for the finished product or service as per your designs and presentations inclusive of / manpower cost /accommodation and **all applicable taxes**, food cost of manpower deployed, insurance cost of manpower and equipment in finished usable and clean condition. Only the Quotations of applicants whose Credentials have been successfully evaluated for technical Quotations will be Considered

- This financial proposal covers total cost of event on Turn Key Basis including remuneration for the event inclusive of expenses incurred for travel boarding and lodging and other out of pocket expenses and other all relevant expenses for FOOD STREET 2017.
- The offer price quoted by us is inclusive of all not specifically mentioned in the RFP document, but essential for successful completion of assignment.

Yours faithfully,

For and on behalf of

..... (Name of the Bidder)

_____ (Signature of Authorized Signatory)

_____ (Name and designation of the Authorised Person)

Note:

1. The Financial Proposal is inclusive of all out pocket expenses incurred by the Bidder

Expression of Interest for 'Food Street @ World Food India 2017'

- towards travel, documentation and communication.
2. The Financial Proposal shall include all applicable taxes.
 3. In case of difference in amount quoted in figures and words, the lower value would be considered for evaluation and payments.

Appendix J

Undertaking by the Bidder

(On Rs 100 Stamp paper or on Company letter head)

TERMS & CONDITIONS FOR SUBMITTING THE QUOTE FOR EXECUTION OF WORK AND SUPPLY FOR WORLD FOOD INDIA 2017

1. The Project Developer has carefully gone through the entire document of Expression of Interest and hereby unconditionally agree to all points mentioned in the document
2. The rate Contract shall be valid till 31st December 2017 from the date of award. The job shall be completed under the direct supervision and direction of the officer/officers deputed by the CII.
3. The Project Developer will not be allowed to alter or modify their Quotations post issuance of Work Order. In case of any alteration to the quotes given, CII reserves the right to forfeit the Earnest Money deposited.

4. The Financial Quotation would be submitted mentioning the rates of different work and items. The Project Developer is required to quote the rates for all items/services/works for delivery at New Delhi. The rates quoted otherwise will not be accepted. In case no rate is quoted or proposal without any Financial quote is given, the same would be summarily rejected.
5. No excuse will be entertained for non-compliance of the job in the stipulated time frame. If at any stage, it is found that the work done by the Project Developer in any area is substandard or not up to the mark, the CII will have full power/right to get the job completed from any other Project Developer at the risk and responsibility of the Project and deduct the expenditure so incurred from the bill.
6. The rates quoted for shall include, packing and unpacking, loading of the material at the site
7. Taxes and any other Government levies as applicable should be indicated separately for each item and shall be paid as per rates prevalent at the time of execution of work.
8. The goods supplied shall be of ISI (BIS) standards.
9. The responsibility of safety and security of the Material at the site will rest entirely on Project Developer. CII will not be responsible for any loss or damage to the items the Project Developer may arrange to put their own security arrangements and Insurance at their own cost in this regard.
10. The Quotation shall be valid for acceptance for a period of Sixty days from the last day of its submission.
11. Final selection of the Project Developer will be done based on final score of the Quotation i.e. $(0.3 \times \text{financial}) + (0.7 \times \text{Technical Presentation})$. The Quotation with the highest final score calculated in this manner shall be considered as the best value Quotation.
12. If an item is executed not to the satisfaction of the CII Physical Verification team (in terms of quality, quantity & workmanship) and CII has no option but to accept it due to paucity of time, penalty of up to 50% may be imposed on such item as may be deemed appropriate by CII if defects are not rectified even after giving opportunity to the Project Developer to rectify the defects.
13. If certain items included in the work order are not completed at all, a penalty of 50% of the value of such item may be levied in addition to withholding payment for such not completed items.
14. If execution of certain items is delayed up to a period not exceeding 30% of duration of the event, penalty @ of 10% per day of the value of such items will be imposed. After expiry of

period of 40% of the event duration, the work will be deemed to be incomplete and will be dealt with as per Clause 13.

15. Any material/items prepared/provided on purchase basis other than on hire basis after the event will belong to CII and the Project Developer will have no claim on it. The items which cannot be reused will be retained by the Project Developer

16. The project developer will undertake to hire manpower as per VVIP security norms, and take all required measures to get working passes issued on time.

17. The agency must ensure that all structures are erected as per the manufacturer specification and should there be a need the agency will have to get an audit done for fitness and stability at their own cost from competent agency.

18. That all designs/execution and branding will be sole property of the organizer and the project developer will have no claim on any intellectual, design rights for future use or replication without the consent of the organizer.

19. All the display and Servings in the Food street will be subject of Inspection from Government Authorities and the developer will ensure that necessary compliance is obtained

20. In case of any doubt on the quality and safety CII will have the right to have an 3rd Party Audit done and the cost of the same will be adjusted from developers final bill.

21 All payments will be linked with the inflow of Funds from MOFPI against the demand raised by the Agency as per agreed payment terms and payments will be released after receipt of funds from MOFPI.

22. This annexure is to be signed by the Authorized signatory of the organization (Project developer) as mentioned in their Articles of Association.

Signature with stamp :

Name :

Designation :

Place :

Date :

end of document.

